

## RESEARCH INTEGRITY & ETHICS COMMITTEE - TERMS OF REFERENCE

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### Purpose

The Research Integrity & Ethics Committee is the University's authoritative body for the consideration of legal, moral and ethical issues relating to research. It is responsible for the development, maintenance and implementation of research integrity and ethics policies and considering individual ethics applications.

### Reports to

Academic Board

### Occurrence

Normally four times per year

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- 1 To establish and review policies, procedures and guidelines for ethical review of research undertaken under the auspices of Falmouth University in line with legislative and regulatory obligations.
- 2 To advise researchers on the ethical conduct of research and monitoring and promoting good ethical practice and to consider, and approve where appropriate, research ethics reviews referred by staff and postgraduate research students.
- 3 To report to the Research Degrees Committee on postgraduate research student ethics review outcomes.
- 4 To oversee the taught programme research ethics policy and procedures, receiving departmental level reports on activity, outcomes and staff development.
- 5 To recognise the work of external ethics review bodies as required for collaborative research projects.
- 6 To keep a watching brief on any new statutory or professional responsibility that may affect the committee's work and taking or recommending appropriate action.
- 7 To support a research environment that is underpinned by a culture of research integrity and based on good governance, best practice, and support for the development of researchers
- 8 To monitor compliance with the Concordat to Support Research Integrity, taking action as required to mitigate against risks, raising standards and responding to research integrity breaches.

- 9 To evaluate annually the committee's performance and provide the Academic Board with a report of activities and an annual report on how it has fulfilled its obligations set out above.

## MEMBERSHIP

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<b>Chair</b>	Director of Research [Chair] External Funding Manager HR Representative Head of Legal and Compliance At least one Research Fellow Research Student Representative A representative from each department, nominated by faculty Deans University of the Arts, London (UAL) Representative
<b>Internal Co-opted Members</b>	Up to two internal co-opted members, nominated by the committee
<b>External Co-opted Members</b>	At least one external lay member, nominated by the Chair on an annual basis At least one external co-opted member nominated by the committee on an annual basis to provide areas of specific expertise as required by the committee

## IN ATTENDANCE

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<b>Servicing Officer</b>	Research Projects Officer, Research Culture & Environment Staff as necessary to conduct the business of the Committee
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## MEETING PROCEDURES

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For procedures relating to meeting dates, circulation of meeting papers, quorum, decisions, and record keeping refer to the [Falmouth University Standard Meeting Procedures](#).

### Approved by

Academic Board on 12 September 2023