

**(FALMOUTH) ENVIRONMENTAL SUSTAINABILITY STEERING GROUP**

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**Purpose**

The purpose of the Falmouth University Environmental Sustainability Steering Group is to ensure effective implementation of the University’s new environmental sustainability commitments and targets, and to effectively promote the University’s environmental sustainability impact and advancements to its stakeholders.

**Reports to**

University Executive Board

**Sub-committees**

Not applicable

**Occurrence**

Quarterly – additional where necessary

**TERMS OF REFERENCE**

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- 1 To deliver Falmouth’s sustainability commitments and targets through the three agreed themes: Learning & Teaching; Research & Knowledge Exchange; and Physical Estates and Operations, monitoring progress and milestones against each theme, each meeting.
- 2 To promote the University’s environmental sustainability impact and advancements to its stakeholders, delivered through the regular reporting cycle to the Board of Governors and enhanced public facing information on environmental sustainability.
- 3 To showcase the integration of environmental sustainability throughout the University, in alignment with and supporting the delivery of its Mission, Vision and Values. Collective identification of key messages and case studies for external promotion within the progress and milestones for the three themes.
- 4 To provide a periodic report to University Executive Board outlining progress against the delivery of the University’s targets and commitments.

**MEMBERSHIP**

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**Chair**

**Executive Director Estates, Operations & Planning**

**Deputy Chair**

**Pro Vice-Chancellor: Academic Services**

Pro Vice-Chancellor: Research & Knowledge Exchange  
Internal Communications Officer, Falmouth University  
Sustainability Coordinator, Falmouth University  
Head of Sustainability, FX Plus  
Director of Campus Services, FX Plus  
Falmouth President *or* Vice President, The Falmouth & Exeter  
Students’ Union  
UCU Trade Union representative

**RESTRICTED**

Academic Staff                      Member 1, Falmouth University  
Academic Staff Member 2, Falmouth University

- Standard quoracy arrangements apply – 50% + 1 to be quorate.

**SERVICING OFFICER**

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**Servicing Officer**                      Governance & Executive Support Officer (where applicable)

**IN ATTENDANCE**

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Staff as necessary to conduct the business of the forum  
Specialists may be brought in for specific meeting.

**MEETING PROCEDURES**

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For procedures relating to meeting dates, circulation of meeting papers, quorum, decisions, and record keeping refer to the [Falmouth University Standard Meeting Procedures](#).

**Approved by**

Forum name on date: Falmouth Environmental Sustainability Steering Group 31/03/2025

Parent forum's name on date: University Management Committee 11/04/2025