

Accreditation of prior learning (APL) apPlication form:

accreditation of prior experiential learning (APEL) for advanced standing for undergraduate and POSTGRADUATE

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| **APPLICATION FORM**  |
| **This form should be completed by applicants who are applying for Advanced Standing (entry to year 2 or 3 of an undergraduate course or exemption for modules for Undergraduate/Postgraduate) using Accreditation of Prior****Experiential Learning (APEL) achieved through professional experience/independent study.*** Please refer to the University’s Admissions APL Policy and APL Procedure when completing this application form, available online at [www.falmouth.ac.uk/student-regulations](http://www.falmouth.ac.uk/student-regulations)
* The volume and level of credit assigned following a successful APL application will be recorded on the student transcript. Any marks and grades associated with this credit will not count in final classification calculations. Please refer to Section 2.7 of the [Falmouth Academic Regulations](http://www.falmouth.ac.uk/student-regulations) for more information.
* This form should be completed with the support of the relevant Academic Team for the course you are applying to.
* It is the applicant’s responsibility to provide certified copies of original documentation, such as official transcripts of results, and appropriate evidence to demonstrate equivalent certificated and/or experiential learning outcomes.
* This application must be made by the applicable deadline outlined in the APL Procedure and it is the applicant’s responsibility to ensure that they allow plenty of time to gather and upload the evidence, tasks or information required by that deadline. Normally, late applications will not be considered.
* All requested evidence, including this form, must be uploaded to the [Falmouth Applicant Portal](https://myfalmouth.falmouth.ac.uk/urd/sits.urd/run/siw_lgn)in order for the application to be considered complete. If, following upload, we request further information from you, your application will be considered incomplete until you have uploaded it.
* Acceptable file types are .doc, .pdf or .jpeg.
* If you have any questions regarding the APL process, please contact a member of the Applicant Services team at applicantservices@falmouth.ac.uk or on +44(0)1326 213730.
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| **Section A****PERSONAL DETAILS** |
| **Please fill in your details in the table below. Do not leave any rows blank.**

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| **Falmouth Applicant ID (7 digits) or UCAS ID (11 digits):**  |  |
| **Forename(s):**  |  |
| **Surname:**  |  |
| **Full award/course title you are applying to:** |  |
| **Month and year that you intend to commence your studies at Falmouth e.g. Sept 2025:**  |  |

Please put an ‘x’ in the box next to the point of entry that you wish to apply for.

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|  | I am seeking direct entry into Level 5 of an undergraduate degree with 120 credits exempted  |
|  | I am seeking direct entry into Level 6 of an undergraduate degree with 240 credits exempted  |
|  | I am seeking exemption from certain components of an undergraduate or postgraduate taught degree with specific credit  |

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| **Section B****WHAT YOU ARE CLAIMING EXEMPTION FROM AND YOUR EVIDENCE** |
| **Please complete the table below. You must complete a row for EACH module for which you are seeking exemption addressing ALL learning outcomes for each module; add more rows if you need. You must:**1. use the Falmouth award/module information provided to you by Applicant Services
2. cross-reference your own prior learning with the evidence that you have uploaded; each piece of evidence must be clearly named (e.g. ‘Appendix 1’, ‘Appendix 2’ etc.) so that it corresponds with the file name you provide in the ‘Evidence’ column.

**Please contact your Admissions Tutor if you require help with completing this section.**

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| **Falmouth University Module Code/Title** | **Credit value** | **Learning Outcomes** | **Evidence** |
| *e.g. WVG123/ Principles of Traditional Weaving* | *e.g. 20* | *e.g. LO 1: Be able to apply a range of techniques in order to produce products to a professional standard.* | *e.g. See Appendix 1* |
| *e.g. LO 2: Be able to demonstrate a knowledge of the historical context of weaving.* | *e.g. See Appendix 2* |
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**Please put an ‘x’ in the box next to ALL relevant pieces of evidence that you have uploaded as part of your application to the** [**Falmouth Applicant Portal**](https://myfalmouth.falmouth.ac.uk/urd/sits.urd/run/siw_lgn)**.****If you are unsure about what work is required of you, please contact your Admissions Tutor.**

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|  | Portfolio of previous work |
|  | Example(s) of written work |
|  | Assessment(s) set by the University |
|  | A recorded performance |
|  | Other (please specify): |

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| **SECTION C****REFLECTIVE STATEMENT** |
| **Please provide a written statement (500 – 750 words) of that reflects on your prior learning achievements. In your statement, you should include the following:*** how the learning you achieved is **relevant** to the subject area you are applying for; and
* how you have kept your learning **current/up-to-date** since you completed that independent learning or gained that experience.

Please refer to our guide for further guidance. |

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| SECTION DAPPLICANT DECLARATION |
| “By signing below, I certify that the information given above is accurate and I understand that giving false information may constitute a disciplinary offence within the regulations of Falmouth University. I understand that the University can approach the awarding body (such as a training centre or college) or employer, if it chooses, for verification of the submitted qualifications and/or experience. I also understand that submission of an APL application does not constitute the guarantee of an offer to study at the University.In addition, I have paid the APEL application administration fee of £200 online. I understand that once the University has acknowledged receipt of my APEL or combined APEL/APCL application for advanced standing or specific credit, the administration fee is non-refundable and is non-deductible.”Signed: (please scan your signature)**Dated:** **Please upload this completed form with all requested evidence, to the** [**Falmouth Applicant Portal**](https://myfalmouth.falmouth.ac.uk/urd/sits.urd/run/siw_lgn)**.** |