

Student Risk Review Procedure

This document sets out the procedure for assessing risk where concerns have been raised regarding the conduct of a student.

1 Purpose

- 1.1 The University has a responsibility to manage the risk posed to its students, staff and reputation, in relation to the conduct of its students. The role of the Student Risk Review Panel is to consider this risk and, where necessary, by collective agreement, determine measures, for the protection of all students, staff, and the wider University community.

2 Related information

- 2.1 This procedure should be read in conjunction with the following documents which can be found here:
- Student Code of Conduct
 - Student Disciplinary Procedure
 - Student Bullying and Harassment Policy
 - Student Sexual Misconduct Policy
 - Suspension Procedure
 - Criminal Convictions Policy

3 Scope

- 3.1 A Student Risk Review Panel may be convened to undertake a risk assessment in the following circumstances:
- a) As part of an investigation into a formal complaint or other report received about the conduct of a student
 - b) Where it is reasonably believed there is, or will imminently be a police investigation pending into an allegation that the student has committed an offence or offences against the criminal law, where the offences involve other students, affect or have the potential to affect the interests of the University, or have the potential seriously to affect the health and safety of staff or students.
 - c) Where criminal charges, either disclosed or previously undisclosed, as defined in the University's [Criminal Convictions Policy](#), is made known to the University, and the University determines that the alleged offence(s) may affect the interests of the University or may seriously affect the health and safety of staff and students.
 - d) Following the imposition of a protective civil order on a student (e.g. a Stalking Protection Order or a Domestic Violence Protection Order), where the beneficiary is a member of staff or a student.

- e) Where a student may be causing disruption to others or may be severely damaging their own health and/or academic prospects or may be seriously affecting the health and safety of staff or students.

4 Student Risk Review Panel membership

4.1 The Panel shall comprise:

- a) The Head of Academic Services (or nominee)
- b) The Head of QAE (or nominee)
- c) The Director of Student & Academic Support (or nominee)

4.2 A Senior QAE Officer will also be in attendance to take notes.

4.3 The following may also be invited to attend as required:

- a) The Accommodation Services Manager (or nominee)
- b) The Head of Safety and Security (or nominee)
- c) Dean of the student's faculty (or nominee)
- d) Head of Legal & Compliance (or nominee)
- e) Any other member of University staff as considered necessary

5 Procedures of the Student Risk Review Panel

5.1 The Panel will review, in a balanced and proportionate way, all appropriate information received to date regarding the alleged student conduct, in terms of risk

5.2 The Wellbeing team will report any known or anticipated health, wellbeing and/or safeguarding concerns regarding the reporting and responding students.

5.3 The Panel will action Wellbeing to provide a single supportive contact to reporting and responding students and to signpost to relevant external sources of support.

5.4 The Panel will consider if and how reporting and responding students can best continue to access their course of study and to action the course team, as appropriate.

5.5 In the case of 3.1 a), b) and d): the Panel will agree precautionary measures to protect the reporting student, responding student, wider University community and the integrity of any subsequent University or Police investigation. Precautionary measures are non-judgmental and do not imply misconduct by the responding student or the validity of a report or complaint. Precautionary measures may include, but are not limited to:

- a) No-contact requirements between reporting and responding students
- b) No-contact requirements between a responding student and named witnesses
- c) Requirements to not discuss the investigation with anyone other than those acting in a supporting capacity
- d) Suspension from access to all, or certain areas of, Falmouth University campuses – this may include teaching and social spaces and University residences
- e) Relocation within University accommodation

- f) Suspension from studies. For on campus courses this may include a period of up to 20 working days online learning, beyond which intermittence may be required.

5.6 In the case of 3.1 c): the Panel will agree whether or not any measures are necessary to mitigate risk, including:

- a) Minor modifications to study patterns/behaviours or through a change of study mode (e.g. from on campus to online, where an appropriate course has been approved for that mode of study).
- b) Deferral of enrolment
- c) Suspension from studies.
- d) Where risk cannot be mitigated, withdrawal of an offer of study or termination of enrolment.

5.7 It is the responsibility of the Panel to endeavour to impose the least impactful measures that are sufficient to mitigate risk. A Panel may determine that no measures are required.

5.8 For reconvened meetings: the Panel will review the adequacy of any measures already in place, including consideration of any new information which has come to light, in terms of ongoing risk.

6 Appeals

6.1 Where a Panel agrees a suspension of more than 20 working days or termination of enrolment, a student may appeal the outcome through the University's [Appeals Procedure](#). The measures shall remain in force pending the outcome of such an appeal.

7 Contact For Further Information

7.1 Quality Assurance & Enhancement for process queries: QAE@falmouth.ac.uk and Wellbeing for support queries: wellbeingadmin@fxplus.ac.uk