

1 VENUE OVERVIEW

Parking on campus will be extremely limited. A shuttle bus will run every fifteen minutes from Falmouth town to Penryn campus and is free during graduation.

Event services are in the Exchange Building, including :

- **Robing**
- **Photography**
- **Support for guests with disabilities**
- **Cloakroom and luggage store**
- **First Aid point**
- **Commemorative merchandise sales**
- **ATM**

The Graduation Ceremony is in the Sports Hall. Ceremony live streaming is in the Chapel Lecture Theatre and Stannary Bar.

The Post-Ceremony Celebration Reception is in the Italian Gardens, including:

- **Class photograph**
- **Pimms and Prosecco Bar**
- **Cornish cream teas**

Event catering and entertainment is in the Heart area, including:

- **Food and beverage vans and stalls**
- **Ferris wheel**
- **'Snapshot Shirley' photo van**
- **Complimentary ice cream**

2 REGISTRATION AND TICKETS

Arrive on campus at least **90** minutes before the start of your ceremony.

Bring your student ID or other photo ID and the email confirmation of your guest ticket allocation.

Register and collect your tickets at the Registration Desk in the Exchange.

After registering, speak to the customer services team if your guests have any special requirements.

Children under two are permitted to sit on laps. Children over the age of two must have their own guest ticket.



3 ROBINING

Collect your gown from Exchange Green after you have registered for your ceremony.

Remember to bring your Ede & Ravenscroft gown order confirmation number with you.

Remember to return your gown at the time specified. Please look at venue signage for information.

Gown collection times:

**Ceremony start time
10.00am**

**Gown collection
8.00am – 9.00am**

**Ceremony start time
1.30pm**

**Gown collection
11.30am – 12.30pm**

**Ceremony start time
4.00pm**

**Gown collection
2.00pm – 3.00pm**

4 PHOTOGRAPHY

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- Official photography is provided by Tempest Graduation Photography.
 - Their studios will be open all day in Exchange Blue and Red.
 - They will also take a photograph of each graduate crossing the stage.
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- Class photographs will be taken in the Italian Gardens directly after each ceremony and digital proofs will be on display for you to order on the day.
 - Guests are allowed to take photographs during the ceremony.
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5 CEREMONY

- Each ceremony will last approximately 60 minutes.
- You should make your way over to the Sports Hall 45 minutes before your ceremony is due to start. Ensure you have your tickets in hand as there will be no entry without a ticket.
- Guests with special seat reservations must make themselves known to the ushers on the guest door so they can be seated appropriately.

- The doors close 15 minutes before the start time. No late entry will be permitted.

**Ceremony start time
10.00am**

**Entry and seating in
Sports Hall**

9.15am – 9.45am

**Ceremony start time
1.30pm**

**Entry and seating in
Sports Hall**

12.45pm – 1.15pm

**Ceremony start time
4.00pm**

**Entry and seating in
Sports Hall**

3.15pm – 3.45pm

6 CELEBRATION RECEPTION

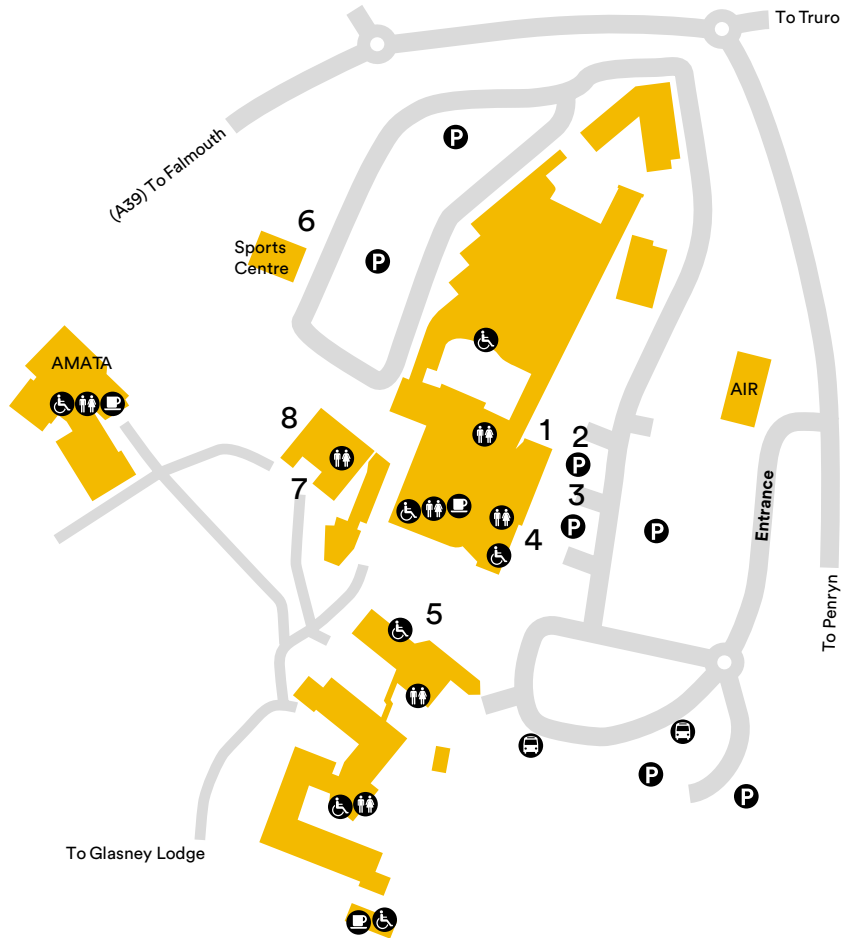
- Music
- Cornish cream teas
- Pimms and Prosecco Bar
- Full bar

All graduands and guests are asked to observe campus rules and respond to requests from Events staff. Any graduand or guest behaving in such a way as to compromise the safety and enjoyment of other attendees will be asked to leave the event.

Dogs are not permitted on campus, with the exception of guide dogs.



GRADUATION 2017 YOUR DAY AT A GLANCE



1. Registration
2. Robing
3. Photography
4. Merchandise

5. Pre-ceremony fun
6. Ceremony
7. Class photo
8. Post-ceremony celebrations

Register and collect your tickets please report to the top entrance to the Exchange where you can register your attendance and collect your tickets

Robing next make your way to collect your robe for the day

Official Photography once you are robed you can pose for your official portrait

Pre-ceremony fun make your way down through

the Compass to the Heart space and join your classmates

Ceremony head to the Sports Hall for the official ceremony, time to meet Dawn!

Class Photo down the hill to the front of Tremough House for your class photograph

Post-ceremony celebrations congratulations, time to celebrate your achievement

