Research Degree (MPhil/PhD) Application Form

Falmouth Doctoral Studentships 2017-18

**Deadline: 17:00 (GMT) on Monday 17th July 2017**

Please read the *Research Degree (MPhil/Phd) Application Guidance Notes 2017-18* carefully before completing this form.

Please send your completed, signed and dated form, along with all applicable accompanying documents, to research@falmouth.ac.uk; Falmouth University cannot guarantee that an application will be considered if it is sent to any other email address. Please ensure that your email, including all attachments, does not exceed 7MB, as we may not receive emails that are larger than this. You will receive an email confirming receipt of your application within five working days of the date that you submit it. If you do not receive such confirmation, please contact the Research & Development Team at the same email address, but please do not re-send your application; alternatively, please telephone +44 (0) 1326 255831.

**Incomplete or late applications will not be considered by the University.**

The deadline for returning this form and for the receipt of academic references in support of your application is:

**17 July 2017:** Deadline for studentship applications

Other key dates:

**20 July 2017:** Interview invitations sent to shortlisted candidates\*

**24 July 2017**: Interviews held at Falmouth University, Penryn Campus

**27 July 2017:** Awards Announced

**07 August 2017:** Deadline for accepting award

**18 September 2017:**  Studentships begin

If you have any questions concerning the completion of this application form, or about the application process in general, please contact the Research & Development Team via email at research@falmouth.ac.uk.

* **Section A** is for administrative purposes only.
* **Section B** will be forwarded to the relevant panel for consideration.
* **Section C (Equal Opportunities Monitoring Form)** is optional but the information we receive will help us to improve the services that we offer to our students.

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| **Please use this checklist to ensure that you have addressed all applicable requirements for this form** |
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|  | **Sections A** and **B** are complete, with all applicable questions answered. |
|  | Your research proposal and indicative bibliography are complete. |
|  | Copies of all relevant higher education certificates are attached. |
|  | Evidence of your English language proficiency is attached *(if applicable)*. |
|  | **A copy of your current passport** (*and visa if applicable*) is attached. |
|  | You have provided your two referees with a copy of your research proposal. |
|  | You have provided your two referees with the separate *Academic Reference for a Research Degree at Falmouth*, and have instructed them to forward their completed reference form to research@falmouth.ac.uk by **17:00 (GMT) on 17th July 2017** at the latest. |
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| **Section A** |

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| **1. Personal details** |
| **Title** |   | **Forename(s)** |   |
| **Surname** |   |
| **Previous surname(s)** |   | **Familiar name** |   |
| **Date of birth** |   | **Gender** | Male / Female / Other / Prefer not to say |
| **Correspondence address** |   |
| **Email address** |   | **Telephone number** |   |
| **Country of birth** |   | **Nationality** |   |
| **Do you have a criminal conviction that is not spent?**  |  Yes / No *(if yes, please provide details)* |
| **Do you have any disabilities that might adversely affect your study?** |  Yes / No *(if yes, please provide details)* |

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| **2. Residency status** |
| Please answer **BOTH** of the following questions. Please note that the University may require further clarification in order to confirm your fee status. |
| 1. Please provide details of the countries you have lived in for the 3 years preceding 1st September 2016:

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| **Country** | **Dates of residence** | **Main reason for residence** *(eg. work, study, family etc.)* |
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| 1. Do you need a visa in order to enter or remain in the UK?

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|  | Yes |  | No |

* If you have answered ***Yes*** then please state which type of visa you need below, please also include a copy of your current visa with your application (if you have it already):
* If you have answered ***No*** and you are not an European Economic Area (EEA) national, please state what type of immigration status you hold which permits you to study in the UK:

 *Information on UK student visas can be found at* <https://www.gov.uk/browse/visas-immigration/student-visas>  |

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| **Section B** |

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| **1. Personal details** |
| **Title** |   | **Forename(s)** |   |
| **Surname** |   |

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| **2. Intended mode of study** |
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| --- | --- |
|  | Full-time |
|  | Part-time |

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| **3. Studentship** |
| Please indicate which studentship you are applying for |
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|  | Composing for Online Ensembles |
|  | Creativity for Transition in Rural Environments |
|  | Re-imagining Rural Healthcare |
|  | The Future of the Heritage Guidebook |

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| **4. English language proficiency** |
| Is English your first language? Yes / NoIf you have answered *No*, please provide details below of your most recent English proficiency examination, and enclose photocopies of certificates with your application. Please refer to the guidance notes which outline the University’s English language requirements for the Research Degrees Programme. |

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| **5a. Proposed Study – Project Details** |
| Please read the guidance notes carefully before completing your research proposal, and ensure that in your statement you use the recommended headings. You should also familiarise yourself with the *Code of Practice for Research Ethics* which can be downloaded from: <https://www.falmouth.ac.uk/phd>  |
| On the basis of the studentship advertised, please provide a detailed description of your response to the challenge. *(1,000 words maximum (including the title); minimum font size 11pt)* |
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| **5b. Indicative bibliography** *(500 words maximum; minimum font size 11pt)* |
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| **6. Supplementary Material** *(please attach items with your application submission)* |
| In addition to this application form, and at the same time, you will need to submit some additional documents and material. These include a **CV (3 pages maximum)**, evidence of your English language qualifications (if you do not have a degree from a UK institution), a **sample of critical writing** (3000 words maximum), and, where relevant, evidence of your ability to undertake the practice-led research you are proposing (e.g. a DVD, portfolio, links to website, reviews, catalogue, etc.).Please attach these additional items when you submit your application form to research@falmouth.ac.uk  *Please note that no other supplementary material will be considered by the studentship selection panel (e.g. an extended proposal or personal statement/covering letter or essays/theses over 3000 words).* |

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| **7. Academic qualifications** |
| Please state your higher education and professional qualifications in the table below, listing the most recent ones first. If you do not know the result of a course you are currently taking, please indicate when you expect to know the result and what result you are expecting to attain. *(please ‘tab’ from the last field to create more rows if required)*

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| --- | --- | --- | --- | --- |
| **Institution / awarding body** | **Title of course** | **Main subject(s)** | **Result** | **Date(s)** |
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| **8. Employment history** |
| 1. Please provide details of your relevant employment history in the table below, listing the most recent ones first. *(please ‘tab’ from the last field to create more rows if required)*

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| **Employer’s name and address** | **Dates (from – to)** | **Nature of work** |
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| 1. Are you currently employed by Falmouth University in any capacity?

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|  | Yes |
|  | No |

If you have answered *Yes*, please provide details below: |

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| **9. Other relevant experience**You may provide here details of any publications, exhibitions, teaching, research or other professional experience that you consider to be directly relevant to your application *(500 words maximum; minimum font size 11pt)* |
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| **10. References** |
| In the table below please give the names, academic/professional positions and addresses of two referees who are able to comment on your academic work or your professional experience relevant to your proposal. Please state your referee’s relationship to yourself (eg. tutor).Referees are expected to use their professional judgement of your ability to undertake a research degree based on your past academic or professional experience. A character reference is not sufficient. We recommend that you provide your referee with a copy of your proposal when requesting a reference.Please note that it is your responsibility to ensure that references are provided to us by **17:00 (GMT) on** **Monday 17th July 2017**. **We will not request references on your behalf**. Referees must use the separate *Academic Reference for a Research Degree at Falmouth* and email their completed forms directly to research@falmouth.ac.uk.

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| **Referee 1** | **Referee 2** |
| **Name** |   | **Name** |   |
| **Position** |   | **Position** |   |
| **Address** |   | **Address** |   |
| **Relationship** |   | **Relationship**  |   |

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| **11. Declaration** |
| * I hereby confirm that the information provided in this application form is correct and truthful to the best of my knowledge.
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| **Signature***Applicant* |   | **Date**:  |

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| **Section C** (equal opportunities monitoring form) |

Completion of this equal opportunities monitoring form is optional, but we would be very grateful if you could take the time to complete it so that we can learn how to improve the services that we offer. This page will be retained by Falmouth’s Research & Development office and will not be made available to those preparing the shortlist for interviews. Any information that you provide will be held in the strictest confidence.

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| **1. College applied to** |
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| **1. Ethnicity** |
| **Asian or Asian British** | **Mixed heritage** |
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| --- | --- |
|  | Indian |
|  | Pakistani |
|  | Bangladeshi |
|  | Any other |

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| --- | --- |
|  | White & Black Caribbean |
|  | White & Black African |
|  | White Asian |
|  | Any other |

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| **White** | **Black or Black British** | **Chinese or other ethnic group** |
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| --- | --- |
|  | British |
|  | Irish |
|  | Any other |

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| --- | --- |
|  | Caribbean |
|  | African |
|  | Any other |

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|  | Chinese |
|  | Any other |

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| If you have ticked a box marked ‘Any other’, please provide details here:  |

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| **3. Gender and age** |
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| --- | --- | --- | --- |
|  | Male |  | Other |
|  | Female |  | Prefer not to say |

 | **Age on 1st October 2015:**  |
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| **4. Disability** |
| Do you consider yourself to have a disability according to the Disability Discrimination Act?

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| --- | --- | --- | --- | --- | --- |
|  | Yes |  | No |  | Prefer not to say |

The relevant definition of disability is that in the Disability Discrimination Act 1995, which is: ‘A physical or mental impairment which has a substantial and long-term adverse effect on a person’s ability to carry out normal day-to-day activities.’ Some impairment covered by the Act, where they have a substantial adverse effect, include: dyslexia, colour blindness, diabetes, epilepsy, asthma, and clinical depression. Long-term means lasting for longer than 12 months. The University has a legal obligation to make reasonable adjustments to accommodate people with a disability. |

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| **5. Educational background** |
| Do your parents or guardians hold any higher education qualifications, such as a degree, diploma or certificate of higher education?

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|  | Yes |  | Don’t know |
|  | No |  | Prefer not to say |

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