

### Partnership Provision Terms & Conditions

1. **AGREEMENT:** By accepting an offer of a place to study for a Falmouth University award at Bodmin College, you are entering into an agreement with **Bodmin College** ("Bodmin") and **Falmouth University** ("the University"). Your offer letter, these standard terms and conditions and the documents referred to herein constitute your agreement with Bodmin and the University.
1. Bodmin is a UK provider of secondary and further education, awarding qualifications up to level 3.
- 1.2 The University is a UK higher education institution with the power to award degrees, diplomas, certificates and other academic distinctions up to the level of taught Master's in accordance with its Articles of Government.
- 1.3 Bodmin College delivers your degree course on behalf of the University.
- 1.4 Further to your acceptance of the offer outlined in (1), you will be asked to enroll and register as a student of Falmouth University. You will be sent an enrolment invitation approximately 2 weeks prior to the commencement of your course. Upon enrolment you will be asked to accept the regulations, policies, and procedures of the University, which can be accessed here ([www.falmouth.ac.uk/studentregulations](http://www.falmouth.ac.uk/studentregulations)). In particular, your attention is drawn to:
  - i. The Academic Regulations, which govern academic progression, retrieval, and degree classifications.
  - ii. Regulations for Registration, Enrolment, Transfer, Attendance, Intermittence and Withdrawal.
  - iii. Student Finance Policy
- 1.5 You should be aware that, whilst you will be subject to University policy relating to your registration and academic progression, any procedural action may be administered by Bodmin staff in equivalent and/or similar roles to those outlined in the University's procedures; where procedural action is required, Bodmin staff will work in accordance with the relevant University policy.
- 1.6 By enrolling with the University, you also agree to accept Bodmin's regulations, policies, and procedures, which can be accessed here <http://www.digitalmediafda.co.uk/#important>.

In particular, your attention is drawn to:

  - i. Student Disciplinary Procedure
  - ii. Attendance Monitoring Policy
  - iii. Complaints Policy and Procedure
- 1.7 Policies and regulations are updated and reproduced annually, and may be subject to modifications during the academic year - you will be notified of any changes by email to your Falmouth email account.

2. **DATA PROTECTION AND DISCLOSURE OF PERSONAL INFORMATION:** The application procedure, registration and enrolment, and your academic progress will provide the University and Bodmin with a range of information about you. The University will use this to support you on your student journey and for the administration and management of the University, including statistical analysis. Some information may be shared between the University and Bodmin, including, but not limited to, the following:
- i. your assessment marks and progression status for the purposes of confirming academic progression at Assessment Boards;
  - ii. your enrolment and registration status at the University, such that Bodmin can administer attendance monitoring procedures and fulfil its duty of care requirements;
  - iii. information that may be relevant to the investigation and/or review process if you lodge an appeal against the outcome of an Assessment Board, or if you make a complaint about academic standards on your course;
  - iv. information that may be relevant to the investigation of academic misconduct under the University's Academic Integrity Policy.
- 2.1 Further information concerning data protection can be found in Falmouth University's Student Terms & Conditions: <https://www.falmouth.ac.uk/student-regulations/student-terms>
3. **ENTITLEMENTS:** as a registered student of the University, you will be entitled to access:
- i. Falmouth University Library, the Online Library Catalogue, e-books, and e-journals
  - ii. Careers information and support via 'The Career Hub'
  - iii. Membership to the FXU Students' Union
- 3.1 Your acceptance and tuition fees do not cover any fees and costs associated with the following:
- i. Re-sits/re-takes of modules and/or assessments
  - ii. Graduation costs
  - iii. National Union of Students card (NUS card)
- 3.2 Details of any additional costs associated with your studies, such as field trips and specialist resources are detailed on the website: <http://www.digitalmediafda.co.uk>
4. **PARTNERSHIP CONTRACT:** The partnership agreement between Bodmin and the University is due for review and renewal in September 2019. In the event of non-renewal, the University and Bodmin commit to ensuring that all currently enrolled students are given the opportunity to complete their degree course or equivalent qualification.
- 4.1 You will be notified at the earliest opportunity of any material changes to the partnership agreement between Bodmin and the University, which affect and/or impact upon your studies.