

PARTNERSHIP PROVISION TERMS AND CONDITIONS

1. **AGREEMENT:** By accepting an offer of a place to study on your course, you are entering into an agreement with **Academy of Contemporary Music** (“ACM”) and **Falmouth University** (“the University”). Your offer letter, these standard terms and conditions and the documents referred to herein constitute your agreement with ACM and the University.
 - 1.1 ACM is a private provider of education delivered within the UK frameworks for further and higher education qualifications.
 - 1.2 The University is a UK higher education institution with the power to award degrees, diplomas, certificates and other academic distinctions up to the level of taught Master’s in accordance with its Articles of Government.
 - 1.3 ACM delivers your degree course on behalf of the University.
 - 1.4 Further to your acceptance of the offer outlined in (1), you will be asked to enrol and register as a student of Falmouth University. You will be sent an enrolment invitation approximately 2 weeks prior to the commencement of your course. Upon enrolment you will be asked to accept the regulations, policies, and procedures of the University, which can be accessed here (www.falmouth.ac.uk/studentregulations).

In particular, your attention is drawn to:

- i. The Academic Regulations (which govern academic progression, retrieval, and degree classifications);
 - ii. Assessment Principles;
 - iii. Academic Integrity Policy (which deals with instances of plagiarism and other academic offences); and
 - iv. Regulations for Registration, Enrolment, Transfer, Attendance, Intermittence and Withdrawal.
 - v. Student Fees Policy
- 1.5 You should be aware that, whilst you will be subject to University policy relating to your academic progression and registration status, any procedural action may be undertaken by ACM staff in equivalent and/or similar roles to those outlined in the University’s procedures. Where procedural action is required, ACM staff will work in accordance with the relevant University policy.
- 1.6 By enrolling with the University, you also agree to accept ACM’s regulations, policies, and procedures, which can be accessed here: <https://www.falmouth.ac.uk/student-regulations/collaborative-provision>.

In particular, your attention is drawn to:

- i. ACM Complaints Policy and Procedure

- ii. ACM Student Code of Conduct
 - iii. ACM Disciplinary Policy and Procedure

- 1.7 Policies and regulations are updated and reproduced annually, and may be subject to modifications during the academic year - you will be notified of any changes by email to your Falmouth email account and/or your ACM email account.

- 2. **OFFER CONDITIONS:** Where places are conditional according to the terms in your offer letter, ACM reserves the right to withdraw the offer of a place in the event that you fail to meet these conditions.

- 3. **DATA PROTECTION AND DISCLOSURE OF PERSONAL INFORMATION:** The application procedure, registration and enrolment, and your academic progress will provide the University and ACM with a range of information about you. The University will use this to support you on your student journey and for the administration and management of the University, including statistical analysis. Some information may be shared between the University and ACM, including, but not limited to, the following:
 - i. your assessment marks and progression status for the purposes of confirming academic progression at Assessment Boards;
 - ii. your enrolment and registration status at the University, such that ACM can administer attendance monitoring procedures and fulfil its duty of care requirements;
 - vi. information that may be relevant to the investigation and/or review process if you lodge an appeal against the outcome of an Assessment Board, or if you make a complaint about academic standards on your course;
 - vii. information that may be relevant to the investigation of academic misconduct under the University's Academic Integrity Policy.

- 3.1 Further, some of this information may be disclosed outside of ACM and the University, either at your request or in your interest.

- 3.2 Further information concerning data protection can be found in Falmouth University's Student Terms & Conditions: <https://www.falmouth.ac.uk/student-regulations/student-terms>

- 4. **ENTITLEMENTS:** as a registered student of the University, you will be entitled to access:
 - i. Falmouth University Online Library Catalogue, e-books, and e-journals
 - ii. Online careers information and support via 'The Career Hub'
 - iii. Membership to the FXU Students' Union

- 4.1 Your acceptance and tuition fees do not cover any fees and costs associated with the following:
- i. Re-sits/re-takes of modules and/or assessments
 - ii. Graduation costs
 - iii. National Union of Students card (NUS card)
- 4.2 Details of any additional costs associated with your studies, such as field trips and specialist resources are detailed on the website: www.acm.ac.uk
5. **PARTNERSHIP CONTRACT:** The partnership agreement between ACM and the University is due for review and renewal in September 2020. In the event of non-renewal, the University and ACM commit to ensuring that all currently enrolled students are given the opportunity to complete their degree course or equivalent qualification.
- 5.1 You will be notified at the earliest opportunity of any material changes to the partnership agreement between ACM and the University, which affect and/or impact upon your studies.