

UAL Foundation Diploma in Art & Design

Welcome to University College Falmouth's Foundation Diploma in Art and Design. I hope you enjoy the summer and that you arrive here ready and keen to engage with the course, the staff and your fellow students.

Please read the contents of this envelope carefully to make sure that you have all the information required for the start of term. I enclose the following information for your attention:

- Study trip and visa information
- Equipment and reading list

We look forward to meeting you as a group at **9:00am on Monday 12 September**, in the Woodlane Lecture Theatre. Please follow direction signs from Reception.

You will need at least three things with you on day one:

1. Payment for study trip
2. A pen
3. Your notebook/journal
(You will receive lots of information during the first week, so a priority is to get a hardback notebook at A4 or A5 (minimum) size and bring this to college every day of the course starting on day one. This is important. It is your journal, in which you will write lecture notes, briefings, general information and daily reflection and evaluation of your work).

The Foundation course is thirty weeks long, crammed with all the essential art and design basics. If you miss any sessions we can't repeat them, so a vital experience like perspective drawing, binding a book or how to animate digitally, will be missing from your knowledge. Anything missed is likely to leave a gap in your understanding. **So, please do not miss any sessions.** We do **not** have half terms and please do not book holidays during term time. Alert your families to this. Show them the term dates:

Term Dates

Autumn Term 12 September – 9 December 2011

Spring Term 9 January – 16 March 2012

Summer Term 16 April – 1 June 2012

Total 30 weeks

In common with university courses, we view the Christmas and Easter breaks as periods when you may be dealing with assignments of academic work away from the course.



Please make sure that any holidays taken at these times allow for this requirement. New Year to Easter, particularly, is likely to be a busy time for interviews if you are applying for university places through UCAS.

Between now and the start of term you will be emailed important information for new students. If you will be away, please ask someone else to check your emails regularly and reply on your behalf.

There is no holiday project as such, but in preparation for this course we would suggest you use your drawing book regularly, focussing on just one or two themes or ideas, and working from observation as a starting point.

If you have any questions before you commence, please contact the Admissions office on 01326 213730.

Enjoy the rest of your summer and we very much look forward to seeing you in September.

Yours sincerely

Phil Naylor
Programme Leader, Foundation Studies

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UAL Foundation Diploma in Art & Design Berlin Study Trip January 2012

Below are the details of the study trip that we expect all Foundation students to attend.

Summary

This is a study trip visiting major art collections and museums in Berlin. We also encourage students to explore smaller contemporary galleries and design outlets. The trip is underpinned by an intense contextual studies program. The visit supports both studio practice and written assignments. You will be allocated one of the trips below when we have the full list of participants. The trip is staggered to accommodate coach, flight and guided tour capacity.

Trip 1 15 – 19 January 2012 and **Trip 2** 19 – 23 January 2012. Trip dates may change slightly, but we hope to run them before the end of January 2012.

Travel & Accommodation

The trip includes coach transfers between Falmouth and Bristol. Flights are with Easy Jet from Bristol to Berlin. A seven day travel card is provided for all transport in central Berlin. Hotel accommodation is central, in multi occupancy rooms, students choose who they wish to room with. All rooms are en-suite. Breakfast is provided but all other food needs to be purchased – there are plenty of supermarkets and eateries close to the hotel.

Booking & Insurance

The closing date for inclusion in the trip will be Wednesday 21 September 2011. If you have any concerns about payment before this deadline, please see the trip organiser.

Basic insurance is purchased for all staff and students. Scheduled visits are included in the overall price. Cancellation due to weather is not covered

Cost & Payment

The cost is £380.00 and an online payment is preferred. However, if this is problematic a cheque at induction is acceptable. If you make an online payment, you will need to show a receipt as proof of purchase during induction week. Online payments can be made at <https://secure.falmouth.ac.uk>

The price is subject to change if the strength of the pound weakens – we try our very hardest to keep the price as low without compromising safety and standards.

If you withdraw from the trip after flights are booked during induction week you will lose £160.00. If you withdraw two weeks before departure you will lose £260. If withdrawal is due to medical reasons you may be able to claim on your insurance. We can offer some places after the deadline, if there are spaces on the coach and flights. However this usually incurs extra costs, as flights go up in price the later we book and those costs are passed on to the individual concerned.

This is a fabulous, busy, educational trip, designed to embrace the needs of art foundation students. We strongly recommend that all attend. If however you are unable to commit to the trip at this point, please contact us to discuss matters.

Many thanks

Jane Chetwynd
Study Trips Organiser

Passports & Visa Information

You will need your own passport to travel to Berlin. If you already have one, please check that it is valid for at least six months after our scheduled return. If you don't have one, please apply for one now – don't leave it until the last minute as it can take some time to come through. Please provide us with a photocopy of the page with your number during the first week of term. This is in case of losses or security problems. The details will be kept securely for the purposes of the trip only.

Some non-UK students may require a visa for this trip. Please check now if you need one to visit Germany. Visas need to be organised prior to arrival at University College Falmouth. Obtaining a visa from Falmouth is not always possible and at best will involve lengthy, disruptive journeys to London where most Foreign embassies are based. So please check with your home embassy before you arrive in the UK. In recent years, some students have been unable to obtain a visa because their authorities will only issue them from their home country.

Below are the details you might need for a visa application:

- Study trip to Berlin
- Dates of visit 15 – 30 January 2012
- Return flights from Bristol to Berlin Schoenefeld
- Accommodation in Berlin will be at Meininger Chain of Hotels:
Hotel Berlin Central Station, Ella-Trebe-Straße 9, 10557 Berlin
- The purpose of the trip is to make educational/cultural study visits to museums galleries and design houses

We will check your visa status with you at the start of term.

Equipment & Reading List

This first list is of things you will need from week one – basic kit you may need any day for any project.

Most of these items can be bought from the campus shop at Woodlane or from our own store at the start of term – or you may prefer to source them yourself.

- **A hardback notebook/journal** – for briefings/lecture notes/daily entries etc. Unlined is probably best, A5 minimum. You will probably get through more than one during the course.
- **Drawing books** – Hardback stitched preferably (anything else falls apart). A4 to start with. You will definitely get through several during the course. Note: we show you how to make books and folders during the course.
- **Large drawing board** – to take an A1 sheet, so slightly larger than A1. (We do sell these at cost price, approx £6.50, second-hand £3.00)
- **Pencils** – a range, mainly soft – HB, 2B, 4B, 6B, 8B **Pens** – writing
- **Graphite sticks** – 3B, 6B, 9B
- **Compressed charcoal** – 1 box
- **Erasers** – Big ones preferably, not putty, not too soft, not too hard.
- **Scissors; Pliers; 60 cm Steel rule; Retractable knife, pliers, Hammer**
- **Prittstick** or similar; **Masking tape; Fixative / Hair spray**
- **Brushes** – a range for acrylic/oil and ink/watercolour
- **Paper** of all sorts is sold daily at cost price at Wellington Terrace, plus many other items
- **Waterproof clothing and footwear** – for drawing trips and other outdoor activities, enclosed protective footwear needed in some workshops
- **Paint (System Three)** – Magenta, Process yellow, Cyan blue, and White. If you continue to explore paint you will be expected to purchase further colours to broaden your palette.
- **A1 Portfolio** – basic, no plastic sleeves

These are optional things you might want during the year:

- Digital Camera
- Laptop

You will need to purchase other items throughout the programme as required and should budget for regular material expenses throughout the course of, say, £5 per week, though this might vary. Some consumable stuff is provided for you, but anything we do sell is at cost price, and we do get good materials at good prices, so don't panic too much before you arrive.

Reading

Two good basic reference books to read **before** the course are:

Whitford, F. *World of Art: Bauhaus*. Thames and Hudson.
ISBN 0-500-20193-5 (usually less than £5 online)

Berger, J. 1972. *Ways of Seeing*. London: Penguin Books.
ISBN 0-563-12244-7 (BBC), ISBN 0-140-21631-6, ISBN 0-140-13515-4 (paperback)